

**LAWRENCE LIVERMORE NATIONAL LABORATORY**  
**INJURY AND ILLNESS REPORTING PROVISIONS**

The following clauses shall apply to any work and other activities performed by the Subcontractor or its lower-tier subcontractors under this Subcontract at any U.S. Government location managed or operated by Lawrence Livermore National Security, LLC (hereinafter “LLNS”), including the Lawrence Livermore National Laboratory (hereinafter “LLNL”) and its Site 300, or at any other location except Subcontractor or lower-tier subcontractor facilities. As used herein, the term “Subcontractor” shall mean “Seller” and the term “Subcontract” shall also mean “Agreement” or “Purchase Order.”

A. The Subcontractor shall immediately notify the cognizant LLNS Technical Representative (TR) and LLNL Emergency Dispatch Center, at 925-422-7595 (or by phone on-site dial 911 or by cell phone on-site dial 925-447-6880) of any work-related injury, illness, or fatality of Subcontractor or lower-tier subcontractor personnel working at any LLNL site.

B. The Subcontractor shall provide the following written reports under this Subcontract:

A report of all new recordable fatalities, injuries, and illnesses involving either Subcontractor or lower-tier subcontractor personnel working at LLNL sites. The report shall be submitted on DOE Form F 5484.3, *Individual Accident/Incident Report* (or equivalent), in lieu of OSHA Form 301, *Injury and Illness Incident Report*, within seven working days of a recordable work-related fatality, injury, or illness. DOE Form F 5484.3, modified for LLNL Subcontractor Reporting, is located at the following link:

[https://supplychain.llnl.gov/poattach/docs/incident\\_report\\_form.doc](https://supplychain.llnl.gov/poattach/docs/incident_report_form.doc)

A recordable work-related injury or illness is one that results in a fatality, days away from work, restricted work or transfer to another job, medical treatment beyond first aid, loss of consciousness, or diagnosis of a significant injury or illness by a physician or other licensed health care professional (29 CFR 1904).

This requirement to report recordable work-related injuries or illnesses includes all the requirements for recordable incidents as described in 29 CFR 1904. Privacy cases should be noted so appropriate steps can be taken to protect the privacy of injured personnel (29 CFR 1904.29).

C. The reports shall be submitted to the LLNL Injury and Illness Analysis Office by E-Mail at: [oaasis-managers@listserv.llnl.gov](mailto:oaasis-managers@listserv.llnl.gov).

D. The Subcontractor shall allow LLNS access to and review of the following:

1. To the extent allowed by law, those entries in the Subcontractor’s logs and summaries of all recordable occupational injuries and illnesses (OSHA No. 300 and

300A Forms or State Equivalent) that pertain specifically to Subcontractor employees working under this Subcontract.

2. Subcontractor's injury or illness prevention plans and written Injury and Illness Prevention Program (IIPP) established, or which are required by law to be established.
- E. These requirements are in addition to, and do not replace, the Subcontractor's injury and illness reporting or record-keeping obligations under other applicable regulations.

(END OF PROVISIONS)